



हिन्दी समाज
पश्चिमी ऑस्ट्रेलिया

21, The Esplanade, Ballajura, WA - 6166 || Email: hswa@live.com.au || Ph: (08) 9294 4994

ABN 93 820 611 329

Hindi Samaj of WA Library – Rules

1. The HSWA library's services are available free of charge to Hindi Samaj members and a membership fee of \$12 per annum (calendar year) applies for non-members of HSWA.
2. Any library member can issue up to **a maximum of 2 items at a time.**
3. The address of library is 8 Mc Cullock Rise, Bull Creek. This is the residence of HSWA committee member, Mrs. Ila Goel. **Opening hours for library are 11:00am – 13:00 on Saturday, Sunday and Monday every week.** All the books must be issued and returned within these hours. The library is only available to borrow and return books at this stage. No reading areas are available for now. The books are for take away purposes only.
4. **The books are issued for 15 days** from the date of issue, inclusive of date of issue.
5. If the books need to be renewed, borrower must inform Mrs. Ila on (0431 175 264 at least 2 business days prior to return date. Books may not be renewed if someone else has requested it. Please quote your membership for renewal.
6. **A fine of 50 cents per day per item would be applicable for all returns after the return date.** This will be payable in cash to the librarian on the day of return.
7. Borrowers will be issued with a member number, which will need to be quoted at time of issuing the book/(s).
8. All items must be checked before issuing for wear and tear and any major issues should be reported to the librarian. Otherwise items should be returned in proper condition, in which they were issued. **Marking or writing on library books is strictly prohibited.** Appropriate fines may apply.
9. Borrowers are responsible for paying the replacement value, as assessed by the Librarian, of any item lost or damaged whilst on loan to them.
10. All HSWA members need to send a request for a membership number if they would like to use library facilities free of charge. They need to provide following details:
 - a. **Name**
 - b. **Address**
 - c. **Contact No.**
 - d. **A Photo ID no. (License or Passport ONLY)**
 - e. **Proof of ID. (This will need to be presented and verified by librarian at your first visit to library)**
11. Any new members of the library (who are not members of HSWA) also need to provide their details as in Point 10 above along with receipt of membership fees (as above) paid to HSWA Account.

HSWA Bank Account Details:

BSB: 306 077

Account No: 0562584